



Erasmus+ Programme

Key Action 1 – Mobility for learners and staff – Higher Education Student and Staff Mobility

Inter-institutional agreement 2019-2021 between programme countries

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution. Please note that Julius-Maximilians-Universität Würzburg publishes inter-institutional agreements on <https://go.uniwue.de/3udxe>.

A. Information about higher education institutions

| Name of the institution (and department, where relevant) | Erasmus code | Contact details (email, phone) | Website (eg. of the course catalogue) |
|---|--------------|---|--|
| Yıldız Technical University | TR ISTANBU07 | Institutional Coordinator: Prof. Dr. Bayram Ali Ersoy +90 212 383 39 32/37 erasmus@yildiz.edu.tr incoming@yildiz.edu.tr Departmental coordinator: Assoc. Prof. Dr Cem Bülent ÜSTÜNDAĞ cbustun@yildiz.edu.tr +90 212 383 46 43 | General University Page: www.yildiz.edu.tr For exchange Students: www.erasmus.yildiz.edu.tr/en Course Catalogue: www.bologna.yildiz.edu.tr |
| Julius-Maximilians-Universität Würzburg | D WURZBUR01 | Departmental coordinator: PD Dr. Alois PALMETSHOFER Fakultät für Biologie, Am Hubland, 97074 Würzburg, Germany;; Tel.: +49 931 31-84239 E-Mail: a.palmetshofer@uni-wuerzburg.de Institutional Coordinator: Ms Katharina BRANZ International Students Office, Sanderring 2, 97070 Würzburg, | General University Page: https://www.uni-wuerzburg.de/ For exchange Students: https://go.uniwue.de/s3rd7 Course Catalogue: https://go.uniwue.de/6p8ws |

| | | | |
|--|--|--|---|
| | | | Germany; Tel. +49 931 318 4855 Fax +49 931 318 2603 E-mail: international@uni-wuerzburg.de |
|--|--|--|---|

B. Mobility numbers per academic year

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of November in the preceding academic year.

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Study cycle [short cycle, 1 st , 2 nd or 3 rd] | Number of student mobility periods | |
|---|---|--------------------------------|---------------------------------|--|---|-------------------------------------|
| | | | | | Student Mobility for Studies <i>[total number of months of the study periods or average duration*]</i> | Student Mobility for Traineeships * |
| TR ISTANBU07 | D WURZBUR01 | 051 | Biological and related sciences | 1 st , 2 nd , 3 rd | 3x10 months [=30] | No/only by individual agreement |
| D WURZBUR01 | TR ISTANBU07 | 051 | Biological and related sciences | 1 st , 2 nd , 3 rd | 3x10 months [=30] | No/only by individual agreement |

| FROM [Erasmus code of the sending institution] | TO [Erasmus code of the receiving institution] | Subject area code * [ISCED] | Subject area name * | Number of staff mobility periods | |
|---|---|--------------------------------|---------------------------------|---|-------------------------------|
| | | | | Staff Mobility for Teaching <i>[total number of days of teaching periods or average duration*]</i> | Staff Mobility for Training * |
| TR ISTANBU07 | D WURZBUR01 | 051 | Biological and related sciences | Min 2 days | |
| D WURZBUR01 | TR ISTANBU07 | 051 | Biological and related sciences | Min 2 days | |

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

| Receiving institution [Erasmus code] | Optional: Subject area | Language of instruction 1 | Language of instruction 2 | Recommended language of instruction level | |
|---|---------------------------|---------------------------|---------------------------|---|--|
| | | | | Student Mobility for Studies [Minimum recommended level: B1] | Staff Mobility for Teaching [Minimum recommended level: B2] |
| TR ISTANBU07 | | Turkish | English | B1 | B2 |
| D WURZBUR01 | all | English | German | See table below | B2 (no certificate required) |

C. Recommended language skills University of Würzburg

| Receiving institution | Department (Subject area: all degree programs in that area!) | Language of instruction 1 | Language of instruction 2 | Obligatory minimum language competence |
|---|--|---------------------------|---------------------------|--|
| | | | | Student Mobility for Studies |
| D WURZBURG 1 | Please find below the subject/s for this agreement in red colour! Most subjects are summarised as "all other subjects". No certificates required for admission. | | | |
| | American Studies | English | German | B1 English |
| | Ancient Languages and Cultures, Prehistory | German | English | A2 German or B1 English (in accordance with language of instruction of the chosen course) |
| | Classical Archaeology | German | | A2 German |
| | Biosciences | German | English | Bachelor Level: B2 German Other: B2 (in accordance with language of instruction of the chosen course) |
| | Biochemistry Bachelor | German | | B2 |
| | Biochemistry Master | English | | B2 |
| | Chemistry Bachelor | German | | B1 German |
| | Chemistry Master | German | English | B2 (in accordance with language of instruction of the chosen course) |
| | Chinese Studies | German | English/Chinese | B1 (in accordance with language of instruction of the chosen course) |
| | Collections, Provenance and Cultural Heritage | German | | B1 German |
| | Digital Humanities | German | | B2 German |
| | English Linguistics, Literature and Cultural Studies | English | German | B1 English |
| | European Ethnology | German | | B1 German |
| | Food Chemistry | German | English | B1 (in accordance with language of instruction of the chosen course) |
| Germanistik/ German Studies, Language and | German | | B2 German | |

| | | | |
|-----------------------------------|---|----------------|--|
| Literature | | | |
| Geography | German | English | B1 (in accordance with language of instruction of the chosen course) |
| History | German | English | A2 (in accordance with language of instruction of the chosen course) |
| History of Art | German | | German A2 and English B1 (or alternatively at least B1 German) |
| Informatics/ICT | German | English | A2 in English or German |
| Media Communication | German | | B1 German |
| Medicine | German | | B2 German |
| Museology/Museum Studies | German | | B1 German |
| Pharmacy | German | English | A2 German and B1 English (or alternatively at least B1 German) |
| Philosophy and Ethics | German | | A2 German |
| Physics | German (Bachelor Level) English (Master Level) | | Sufficient knowledge (B2 level recommended (no proof required) in the language of the chosen course) |
| Romance Languages and Literatures | Italian, Spanish or French | | A2 (in accordance with language of instruction of the chosen course) |
| Russian Language and Culture | German | Russian | B1 German |
| All other departments | German | English | If ECTS-Points are needed a minimum of B1 is recommended. No certificate required for admission |

For more details on the language of instruction recommendations, see the course catalogue of each institution [*Links provided on the first page*].

D. Additional requirements

D WURZBUR01:

Preparatory classes are offered in many fields of study before the terms starts. Exchange students are welcome and participation is recommended especially for students in the first two years of their Bachelor studies.

A tutor program is offered for all international students for having a better start with all practical issues like opening a bank account, registrations procedures etc. ;

<https://go.uniwue.de/3ejhd>

Tutors can also be contacted in order to get keys for booked rooms on weekends when the Studentenwerk Housing might be closed.

German Language courses: International students are asked to participate in the intensive courses before their studies in Würzburg start. The courses are free of charge and are offered four weeks in September and in March before the semester starts. All exchange students are welcome to participate but participation is not mandatory.

The University of Würzburg welcomes students and staff with **disabilities** and provides an information and assistance center. Learn more at <https://go.uniwue.de/baifu>

Contact person: Mrs Sandra Mölter, Universität Würzburg, KIS, Am Hubland, 97070 Würzburg. Tel.: 0931/31-84052, Email: kis@uni-wuerzburg.de

TR ISTANBU07

- Exchange students should be nominated by the home institution: <http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Requirements/462>
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU organizes an orientation programme introduces students to services and systems in operation: <http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Orientation/469>
- YTU provides infrastructure for welcoming students and staff with special needs.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

| Receiving institution [Erasmus code] | Autumn term* [month] | Spring term* [month] |
|---|---|---|
| D WURZBUR01 | Nomination: 30 th April Application: 15 th June Please note: admission only after the course selection is approved by the departmental coordinator! | Nomination: 30 th November Application: 15 th January Please note: admission only after the course selection is approved by the departmental coordinator! Third-country nationals |

| | | |
|--------------|--|--|
| | Third-country nationals (Non-EU-Citizens, Non-EFTA-Citizens) must always apply within the deadlines due to immigration regulations. | (Non-EU-Citizens, Non-EFTA-Citizens) must always apply within the deadlines due to immigration regulations. |
| TR ISTANBU07 | Online Application Period 15 th May-15 th July | Online Application Period 15 th October-15 th December |

2. The receiving institution will send its decision within 6 weeks.
3. A Transcript of Records will be issued by the receiving institution no later than 5 weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement
A notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.

F. Information

1. Grading systems of the institutions

D WURZBUR01:

Student performances are graded individually and not on a statistical basis. Besides, the distribution of student grades is not published. In general, the University of Würzburg uses the grading system charted below. Alternatively, departments may evaluate student performance by using the "pass" / "fail" distinction. For details please visit our webpage <https://go.uniwue.de/mk69t>

| Würzburg Grade | Meaning |
|-----------------------|----------------|
| 1,0-1,3 | "excellent" |
| 1,7-2,3 | "good" |
| 2,7-3,3 | "satisfactory" |
| 3,7-4,0 | "sufficient" |
| From 4,1 | "failed" |

Please note that the faculty of law uses a 1-18 grade system in case students want to take courses at that faculty:

| Grades at faculty of law: | |
|---|----------------|
| excellent - outstanding performance with only minor errors | 12 - 18 Punkte |
| very good - above the average standard but with some errors | 9 - 11 Punkte |
| good - generally sound work with a number of notable errors | 7 und 8 Punkte |
| satisfactory - fair but with significant shortcomings | 5 und 6 Punkte |
| sufficient - performance meets the minimum criteria | 4 Punkte |
| fail - some more work required before the credit can be awarded | 1 - 3 Punkte |
| fail: considerable further work is required | 0 Punkte |

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|--|
| D WURZBUR01 | Incoming students family names A-L: Ms. Nicole SCHMITT – Email: nicole.schmitt@uni-wuerzburg.de – Tel.: +49 931 318 2804 Incoming students family names M-Z: Ms. Angela FENSKE – Email: angela.fenske@uni-wuerzburg.de – Tel.: +49 931 318 8604 | Only necessary for Non-EU-citizens/Non-EFTA students! https://go.uniwue.de/qead2 Please note: Schengen-VISA are not sufficient for studying in Germany! Do never come with a tourist VISA – students entering Germany with a tourist VISA will have to leave the country! |
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Visa-and-Residence-Permit/472 |

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the

Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|---|
| D WURZBUR01 | Incoming students family names A-L: Ms. Nicole SCHMITT Email: nicole.schmitt@uni-wuerzburg.de Tel.: +49 931 318 2804 Incoming students family names M-Z: Ms. Angela FENSKE Email: angela.fenske@uni-wuerzburg.de Tel.: +49 931 318 8604 | https://go.uniwue.de/6ojza |
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Health-Insurance/473 |



4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

| Institution [Erasmus code] | Contact details (email, phone) | Website for information |
|-------------------------------|---|--|
| D WURZBUR01 | Incoming students family names A-L: Ms. Nicole SCHMITT nicole.schmitt@uni-wuerzburg.de Tel.: +49 931 318 2804 Incoming students family names M-Z: Ms. Angela FENSKE angela.fenske@uni-wuerzburg.de Tel.: +49 931 318 8604 | https://go.uniwue.de/t1s8h Please apply for housing as soon as possible. Housing in a student residence is guaranteed until 15 th June for winter term and 15 th January for summer term. Students must also pay the deposit by the deadline in order to guarantee the room. Students should apply without waiting for the acceptance letter of the University |
| TR ISTANBU07 | incoming@yildiz.edu.tr | http://www.erasmus.yildiz.edu.tr/page/Erasmus--Studies-Europe/Accommodation/474 https://yildiz.esnturkey.org/accommodation |

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

| Institution [Erasmus code] | Name, function | Date | Signature ¹ |
|-------------------------------|---|------------|---|
| D WURZBUR01 | Institutional Coordinator: Ms. Katharina BRANZ International Office, Josef- Martin-Weg 54, 97070 Würzburg, Germany; Tel. +49 931 318 4855, Fax +49 931 318 2603; E-mail: katharina.branz@uni-wuerzburg.de | 25/11/2019 |  |
| TR ISTANBU07 | Institutional Coordinator: Prof. Dr. Bayram Ali ERSOY | 06.12.2019 |  |

¹ Scanned signatures are accepted